



Client

Our client is a 142 bed acute medical facility offering a wide range of services and specialties. This award winning regional medical center has been serving the Los Angeles area for over 100 years.

Goal

Amid an increasingly complex regulatory environment and increasing staff responsibilities, the CIO desired to automate and secure paper-based forms to support compliance efforts and facilitate secure data management.

Challenge

The initial project entailed improving the acquisition process for high-value medical supplies and equipment. These requisitions required numerous approvals and extensive supporting documentation. The paper-based approach presented problems in managing and tracking documentation and confirming appropriate approvals. Additionally, it was time consuming to manually manage the process.

Solution

CorpInfo leveraged the client's underutilized SharePoint system to design a secure, automated solution that provides information management and archiving. The project initiated with an in-depth security analysis and user access profile to develop appropriate user roles and access control. This enhanced security and brought the client into compliance with industry best practices.

CorpInfo designed a solution that automates form completion by populating and validating fields, performs workflow management to ensure all required prerequisites are met, and uses secure digital signatures to confirm approvals. Forms and supporting documentation are archived in SharePoint where they can be searched based on document content and meta data. Access to documents is controlled based on the rights management profiles implementing during the security analysis phase.